

# Vauxhall Christian Trust



**Vauxhall Christian Trust**  
Vauxhall Farm, Great Wenham, Colchester, Essex, CO7 6QQ. UK

**Registered Charity Number 1120643**

Version 2008-03 - **Instructions & Rules** - A5 booklet

**Instructions and Rules for  
the use of the campsite**

**These notes are intended to help you as group leaders to ensure that your group enjoy their stay and enable you to use the facilities with care, consideration and safety.**

## **Vauxhall Farm**

The site is part of a working farm and its use is subject to the following limitations:-

1. Farm buildings, house and garden and all land not forming part of the actual campsite are out of bounds except by specific permission of the owner.
2. Vehicles must be parked in the designated area or on the campsite and all roads, turning areas and hard standing left unobstructed.
3. Because of fire hazard, smoking or lighting of fires is not permitted. Please strictly observe this requirement.
4. Barbeques are permitted in the designated area, but only with the owners' consent.
5. Remember you are here as guests – please encourage all members of your group to behave as such.

## **Campsite**

### **1. Swimming Pool**

- (a) This is only three feet deep and diving and jumping in is strictly prohibited to avoid danger and waste of water.
- (b) Under no circumstances must the control valves of the pump or filtration plant be interfered with or altered. A phone number will be provided in case of emergencies.
- (c) The polythene pool cover is very vulnerable to damage and strict supervision of the use of the pool is necessary for this reason as a safety measure.
- (d) Normal swimming pool rules apply and all activities must be supervised by an adult.

### **2. Storage Area / Boiler House**

- (a) Access to this is solely for the purpose of lighting and controlling the boiler.
- (b) You will find a separate sheet of instructions for the hot water supplies attached to the boiler controls. The solar heating system supplies the showers and the electric immersion heater in the smaller boiler room supplies the washbasins.
- (c) Please keep the door locked with access restricted to group leaders.
- (d) At the end of your stay please ensure that the electric immersion heater is switched off and the electricity supply switched off at the control panel.

### **3. Toilet areas**

- (a) These should be cleaned and disinfected daily and left in immaculate condition at the end of your stay. Please do not permit graffiti or other misuse.

### **4. Showers**

- (a) These should be used by small groups, under supervision and all horseplay strongly discouraged as the units are easily damaged.
- (b) Please avoid wastage of water.
- (c) This area should be cleaned regularly and excess water removed from the floor.

### **5. Games Room**

- (a) The use of this facility must be supervised.
- (b) Please do not use table tennis tables for preparing or serving food.
- (c) Do not permit any rough or careless use of the pool table or other table games.
- (d) The room must be locked when it is not in use.

### **6. Kitchen**

- (a) Rules for the use of the kitchen will be found in the kitchen area.
- (b) Do not permit any animals or children into the kitchen.

### **7. The Lake**

- (a) The water in the lake is not suitable for swimming.
- (b) Boating and canoeing activities must be supervised by a properly qualified lifesaver and life jackets provided. Footwear should be worn in case of capsizes as the lake contains sharp flints which could cause injury.

## **General**

- (a) Please ensure that you have adequate Public Liability Insurance for all your group's activities at the site. The Trust has Owner's Public Liability Insurance.
- (b) A site manager will be in residence for at least part of your stay and he will make arrangements to check the site's facilities with you upon your arrival so as to ensure that any damage is identified before you commence your stay at the site.
- (c) Any accidental damage to any of the facilities occurring during your stay must be reported, so that repairs can be made promptly for the benefit of other users. Serious damage or vandalism may result in a group being refused further use of the site.
- (d) A charge will be made for the cost of repairing any damages.

## **Child Protection Policy**

- (a) All workers and helpers must have had a CRB (Criminal Record Bureau) check before coming to the campsite. If you have workers that you hope to bring with you that have not been checked, remember that it can take up to two months to get clearance. So we suggest you start in good time.
- (b) The Trust has its own child protection policy, which must be adhered to when on the campsite. Please familiarise yourself with its contents before you arrive. A copy of the policy can be found on our website: [www.vauxhallchristiantrust.org.uk](http://www.vauxhallchristiantrust.org.uk)